



City of Napoleon, Ohio

P.O. Box 151 ~ 255 West Riverview Avenue
Napoleon, OH 43545
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Memorandum

To: Mayor and Members of City Council
From: Roxanne Dietrich, Clerk of Council
cc: Joel L. Mazur-City Manager,
Billy D. Harmon-City Law Director,
Kelly O'Boyle-Finance Director
Date: September 21, 2020
Subject: General Information

CALENDAR

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **Resolution No. 042-20**, a Resolution Appointing Mayor Jason Maassel and Councilman Dan Baer to Represent the City of Napoleon, Ohio as Members of the Board of Directors of the Community Improvement Corporation of Henry County, Ohio; and Declaring an Emergency

SECOND READING OF ORDINANCES AND RESOLUTIONS - None

THIRD READING OF ORDINANCES AND RESOLUTIONS

1. **Resolution No. 038-20**, a Resolution Amending Resolution No. 081-19, the City's Yearly Reoccurring Cost Legislation; and Declaring an Emergency.

GOOD OF THE CITY - Discussion/Action:

1. Approval of Power Supply Cost Adjustment Factor for September 2020 as: PSCA 3-month Averaged Factor \$0.01056, JV2 \$0.021944
2. PC 20-10 – Replat of Lot A, Appian Way Condominiums, Replat of Lots 4, 5 and 6, L.G. Randall's 1st Addition to the City of Napoleon, Ohio
3. PC 20-11 – Dedication of a Section of Clairmont Avenue located between Briarheath Avenue and Westmoreland Avenue in the City of Napoleon, Ohio (*direct Law Director to draft Legislation*).
4. PC 20-12 – Subdivision Replat of Lot A-1 of Hogrefe's Plat II within the City of Napoleon, Ohio.
5. Award of the Volatile Presses Procurement for the Wastewater Treatment Plant 2021 Improvements
* Attached is the Letter of Recommendation from Jones & Henry Engineers, Ltd. Both Chad and Dave Pike concur with their recommendation.
6. Award of the Napoleon Aquatic Center Pool House, Pump House and Golf Club House
* Chad's Memorandum of recommendation of award is enclosed.
7. Recycling Contract for 2021
* Please see the attached Memorandum.
8. Acceptance of a \$1,287.00 Donation to the Napoleon Police Department from the Napoleon Rotary Club for an Automated Screening Station
* Attached is the email regarding this donation.
9. Acceptance of Donation of a UVC Light to the Napoleon Fire Department from the Napoleon Rotary Club

10. Acceptance of a \$2,000 Donation to the Napoleon Police Department from the Henry County Prosecutor's Office for Software Upgrade
* A copy of the donation check is enclosed.
11. Approve Grant Application for Vested Interest in K9s
12. Third Quarter Budget Adjustments (*direct Law Director to draft Legislation with Suspension*)
* this was Kelly's request to add to the agenda.

INFORMATIONAL ITEMS

1. Agenda – Tree Commission meeting; Monday, September 21st @6:00 pm
2. Canceled – Parks and Recreation Committee meeting
3. Canceled – Civil Service Commission meeting
4. AMP Weekly Newsletter/September 11, 2020

September 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 6:30 pm - Park & Rec Board	3	4	5
6	7 Offices Closed LABOR DAY	8 4:30 pm Board of Zoning Appeals 7:00 pm – CITY COUNCIL	9	10	11	12
13	14 6:15 pm – Electric Comm 6:15 pm - BOPA	15 5:00 pm – Special Planning Commission Meeting	16	17 1:00 pm – Pool, Pump House & Golf Course Clubhouse Bid Opening	18	19
20	21 6:00 pm – Tree Commission 7:00 pm – CITY COUNCIL	22	23	24	25	26
27	28 6:30 pm – Finance & Budget Committee 7:30 pm - Safety and Human Resources Committee	29	30 6:30 pm - Park & Rec Board			

City of Napoleon, Ohio

CITY COUNCIL

MEETING AGENDA

Monday, September 21, 2020 at 7:00 pm

City Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio
The WebEx link to the meeting will be posted on the City's website www.napoleonohio.com

A. Attendance (Noted by the Clerk)

B. Prayer and Pledge of Allegiance

C. Approval of Minutes (in the absence of any objections or corrections, the minutes shall stand approved)

1. September 8, 2020 Regular Council Meeting Minutes

D. Citizen Communication

E. Reports from Council Committees

1. Electric Committee met on September 14, 2020 and;
 - a. Approved the Power Supply Cost Adjustment Factor for September 2020.
2. Water and Sewer Committee for September 14, 2020 was canceled.
3. Municipal Properties, Building, Land Use and Economic Development Committee for September 14, 2020 was canceled
4. Parks and Recreation Committee did not meet earlier this evening due to lack of agenda items.

F. Reports from Other Committees, Commissions and Boards (*Informational Only-Not Read*)

1. Planning Commission met on September 15, 2020 at 5:00 pm and;
 - a. Approved PC 20-10—Replat of Lot A, Appian Way Condominium Replat of Lots 4, 5, and 6 L.G. Randall's 1st Addition to the City of Napoleon, Ohio
 - b. Approved PC 20-11—Dedication of a Section of Clairmont Avenue located between Briarheath Avenue and Westmoreland Avenue in the City of Napoleon, Ohio.
 - c. Approved PC 20-12—Replat of Lot A-1 of Hogrefe's Plat II within the City of Napoleon, Ohio.
2. Tree Commission met earlier tonight with the agenda items:
 1. Review Tree Call Reports
 2. Fall Contracts Update
 3. Award Fall Trimming Contract
 4. Begin 2021 Spring Plantings List
 5. Review Next Year's Budget Plans

G. Introduction of New Ordinances and Resolutions

1. **Resolution No. 042-20**, a Resolution Appointing Mayor Jason Maassel and Councilman Dan Baer to Represent the City of Napoleon, Ohio as Members of the Board of Directors of the Community Improvement Corporation of Henry County, Ohio; and Declaring an Emergency

H. Second Readings of Ordinances and Resolutions - None

I. Third Readings of Ordinances and Resolutions

1. **Resolution No. 038-20**, a Resolution Amending Resolution No. 081-19, the City's Yearly Reoccurring Cost Legislation; and Declaring an Emergency

J. Good of the City (Any other business that may properly come before Council, including but not limited to):


1. **Discussion/Action:** Approval of Power Supply Cost Adjustment Factor for September 2020 as: PSCA 3-month Averaged Factor \$0.01056, JV2 \$0.021944
2. **Discussion/Action:** PC 20-10 – Replat of Lot A, Appian Way Condominiums, Replat of Lots 4, 5 and 6, L.G. Randall's 1st Addition to the City of Napoleon, Ohio

3. **Discussion/Action:** PC 20-11 – Dedication of a Section of Clairmont Avenue located between Briarheath Avenue and Westmoreland Avenue in the City of Napoleon, Ohio (direct Law Director to draft Legislation).
4. **Discussion/Action:** PC 20-12 – Subdivision Replat of Lot A-1 of Hogrefe’s Plat II within the City of Napoleon, Ohio.
5. **Discussion/Action:** Award of the Volatile Presses Procurement for the Wastewater Treatment Plant 2021 Improvements
6. **Discussion/Action:** Award of the Napoleon Aquatic Center Pool House, Pump House and Golf Club House
7. **Discussion/Action:** Recycling Contract for 2021
8. **Discussion/Action:** Acceptance of a \$1,287.00 Donation to the Napoleon Police Department from the Napoleon Rotary Club for an Automated Screening Station
9. **Discussion/Action:** Acceptance of Donation of a UVC Light to the Napoleon Fire Department from the Napoleon Rotary Club
10. **Discussion/Action:** Acceptance of a \$2,000 Donation to the Napoleon Police Department from the Henry County Prosecutor’s Office for Software Upgrade
11. **Discussion/Action:** Approve Grant Application for Vested Interest in K9s
12. **Discussion/Action:** Third Quarter Budget Adjustments (direct Law Director to draft Legislation with Suspension)

K. Executive Session (to Prepare for, Conduct, or Review Collective Bargaining Strategy)

L. Approve Payment of Bills and Approve Financial Reports (in the absence of any objections or corrections, the Payment of Bills and Financial Reports shall stand approved.)

M. Adjournment



 Roxanne Dietrich
 Clerk of Council

A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL

1. **Technology & Communication Committee (1st Monday)**
(Next Regular Meeting: Monday, October 5, 2020 @6:15 pm)
2. **Electric Committee (2nd Monday)**
(Next Regular Meeting: Monday, October 12, 2020 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for October 2020
 - b. Update on Substations
 - c. Electric Department Report
3. **Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)**
(Next Regular Meeting: Monday, October 12, 2020 @7:00 pm)
 - a. Update on 2021 Wastewater Treatment Plant Improvements Project
4. **Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)**
(Next Regular Meeting: Monday, October 12, 2020 @7:30 pm)
5. **Parks & Recreation Committee (3rd Monday)**
(Next Regular Meeting: Monday, October 19, 2020 @6:00 pm)
6. **Finance & Budget Committee (4th Monday)**
(Next Regular Meeting: Monday, September 28, 2020 @6:30 pm)
 - a. Discussion on Reciprocity Income Tax
7. **Safety & Human Resources Committee (4th Monday)**
(Next Regular Meeting: Monday, September 28, 2020 @7:30 pm)
8. **Personnel Committee (as needed)**

B. Items Referred or Pending in Other City Committees, Commissions & Boards

1. **Board of Public Affairs (2nd Monday)**
(Next Regular Meeting: Monday, October 12, 2020 @6:15 pm)
 - a. Review of Power Supply Cost Adjustment Factor for October 2020
 - b. Update on Substations
 - c. Electric Department Report
 - d. Update on 2021 Wastewater Treatment Plant Improvements Project
2. **Board of Zoning Appeals (2nd Tuesday)**
(Next Regular Meeting: Tuesday, October 13, 2020 @4:30 pm)
3. **Planning Commission (2nd Tuesday)**
(Next Regular Meeting: Tuesday, October 13, 2020 @5:00 pm)
4. **Tree Commission (3rd Monday)**
(Next Regular Meeting: Monday, October 19, 2020 at 6:00 pm)
5. **Civil Service Commission (4th Tuesday)**
(Next Regular Meeting: Tuesday, October 27, 2020 @4:30 pm)
6. **Parks & Recreation Board (Last Wednesday)**
(Next Regular Meeting: Wednesday, September 30, 2020 @6:30 pm)
7. **Privacy Committee (2nd Tuesday in May & November)**
(Next Regular Meeting: Tuesday, November 10, 2020 @10:30 am)
8. **Records Commission (2nd Tuesday in June & December)**
9. **Housing Council - Meets First Monday in April (meeting to be scheduled after the TIRC meeting)**
10. **Health Care Cost Committee (Friday, October 2, 2020 @8:00 am)**
11. **Preservation Commission (as needed)**
12. **Napoleon Infrastructure/Economic Development Fund Review Committee [NIEDF] (as needed)**
13. **Tax Incentive Review Council (as needed)**
14. **Volunteer Firefighters' Dependents Fund Board (as needed)**
15. **Volunteer Peace Officers' Dependents Fund Board (as needed)**
16. **Lodge Tax Advisory & Control Board (as needed)**
17. **Board of Building Appeals (as needed)**
18. **ADA Compliance Board (as needed)**

City of Napoleon, Ohio
CITY COUNCIL MEETING MINUTES
Tuesday, September 8, 2020 at 7:00 pm

PRESENT

Councilmembers	Joseph D. Bialorucki-Council President, Daniel Baer-Council President Pro-Tem, Ken Haase, Jeff Comadoll, Lori Siclair, Ross Durham, Molly Knepley
Mayor	Jason P. Maassel
City Manager	Joel L. Mazur
City Law Director	Billy D. Harmon via WebEx
City Finance Director	Kelly O'Boyle via WebEx
City Staff	Police Lt. Greg Smith
City Staff via WebEx	Clayton O'Brien-Fire Chief, Tony Cotter-Director of Parks and Recreation
Clerk of Council	Roxanne Dietrich
Others on WebEx	News Media

ABSENT

CALL TO ORDER

Council President Bialorucki called the City Council meeting to order at 7:00 pm with the Lord's Prayer followed by the Pledge of Allegiance.

APPROVAL OF MINUTES

Hearing no objections or corrections, the August 17, 2020 Regular City Council meeting minutes and August 24, 2020 Special City Council meeting minutes stand approved as presented.

CITIZEN COMMUNICATION

None.

REPORTS FROM COUNCIL COMMITTEES

The **Finance and Budget Committee** met on August 24, 2020 and reviewed the proposed 2021 Budget Timeline, the Committee also reviewed the draft 2021 Debt Schedule and discussed a possible refunding potential. **Safety and Human Resources Committee** did not meet on August 10, 2020 due to lack of agenda items. The **Technology and Communications Committee** did not meet tonight due to lack of agenda items.

INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

There was not any legislation presented for First Read this evening.

SECOND READINGS OF ORDINANCES AND RESOLUTIONS

Resolution No. 038-20 – Amending Resolution No. 081-19 Yearly Reoccurring Cost

Council President Bialorucki read by title **Resolution No. 038-20**, a Resolution Amending Resolution No. 081-19, the City's Yearly Reoccurring Cost Legislation; and Declaring an Emergency

Motion: Haase Second: Knepley
to approve Second Read of Resolution No. 038-20

Mazur stated this is second read of the amendment to Resolution No. 081-19. The amendments were; the Walter Drane Company was removed, we added Dell Marketing for the IT hardware systems. This was for the server upgrades. The Police Department servers went down and we had to replace them too so that put us over the \$25,000 mark. Residex is not a company anymore and we added the actual company name that they switched to Target Specialty Products. Spencer Nathanson was added as outside counsel. This is a cleanup item and we are requesting second read.

Roll call vote on the above motion:

Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll

Nay-

Yea-7, Nay-0. Motion Passed

Third Readings of Ordinances and Resolutions

Resolution No. 033-20 – Health Insurance Premium Surcharge

Council President Bialorucki read by title **Resolution No. 033-20**, a Resolution Approving the Addition of a Fifty Dollar (\$50.00) Surcharge to City of Napoleon, Ohio Employee Health Insurance Premiums, Amending Resolution No. 073-19; and Declaring an Emergency

Motion: Siclair
Second: Durham
to pass Resolution No. 033-20 on Third Reading

Mazur reported this is a continuation of the wellness program that encourages employees to get their wellness check so we can get a one percent premium discount at renewal time.

Roll call vote on the above motion:

Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll

Nay-

Yea-7, Nay-0. Motion Passed

Resolution No. 036-30 – Authorizing/Certifying Tax Levies to County Auditor

Council President Bialorucki read by title **Resolution No. 036-20**, a Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor of Henry County for the 2020 Tax Duplicates Payable in Year 2021; and Declaring an Emergency

Motion: Durham
Second: Siclair
to pass Resolution No. 036-20 on Third Reading

O'Boyle said these are the amounts from the 2021 Tax Budget that was passed a month ago for the levies. There is nothing new to add, the amounts are the same as they were on the first and second readings.

Roll call vote on the above motion:

Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll

Nay-

Yea-7, Nay-0. Motion Passed

Resolution No. 037-20 – OPWC Issue II Grant for 2021 Project

Council President Bialorucki read by title **Resolution No. 037-20**, a Resolution Authorizing the City Manager to Execute all Documents necessary to Apply for and Accept Ohio Public Works Commission State Capital Improvement Program (SCIP) and Local Transportation Improvement Program (LTIP) Funds for Projects deemed necessary by the City Engineer in the Year 2021; and Declaring an Emergency.

Motion: Knepley
Second: Haase
to pass Resolution No. 037-20 on Third Read

Mazur reported this legislation is needed in order for us to apply for ODOT funds through these programs as we do every year.

Roll call vote on the above motion:

Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll

Nay-

Yea-7, Nay-0. Motion Passed

GOOD OF THE CITY (DISCUSSION/ACTION)

Change Order No. 1 for the City of Napoleon Aquatic Center in the Amount of \$34,958.00 to the Astro Pool Company

Mazur explained the reason we are requesting this change order is because the pool contract and the building contract were not awarded at the same time and the excavation work was included in the building contract. Therefore, we had to pull the excavation work out of the building contract and are requesting to have the excavation work put into the pool contract as a change order so the contractor can get started soon. Three quotes were received with MKS being selected as the contractor to do the excavation work. Cotter added like Mazur said,

the main reason why we want this Change Order is the bids for the building portion of the project do not open until September 16th. If we are successful in getting good bids for the building, the contract will not be awarded until the end of this month and we really want to get the pool portion started. This mass excavation is basically digging out everything so we can start to put the pool in. The contractor would really like to get started next week if the Change Order is approved.

Motion: Knepley Second: Comadoll
to approve Change Order No. 1 to Astro Pool Company in the amount of \$34,958.00

Roll call vote on the above motion:

Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll

Nay-

Yea-7, Nay-0. Motion Passed

Approval of the 2021 Budget Timeline

O’Boyle presented the timeline for the 2021 budget. On September 16th, 2020 we will send the appropriation materials to the departments and those will be due back on September 30th. In the month of October, the City Manager and I will work with the departments. We will review their requests and then make recommendations. On Friday, November 6 and the morning of Saturday, November 7, 2020 we will have the department budget hearings with City Council. November 16, 2020 is the proposed date to have the first reading of the budget and the Mayor’s presentation of the 2021 Budget to Council. Second read would be on December 7, 2020 with the goal to pass the budget on December 21, 2020 before the end of the year.

Motion: Haase Second: Knepley
to approve the 2021 Budget Timeline

Roll call vote on the above motion:

Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll

Nay-

Yea-7, Nay-0. Motion Passed

Recommendation from the Parks and Recreation Board of the Date Thursday, October 29, 2020 for Trick-or-Treat

Mazur reported at their last meeting, the Parks and Recreation Board had some discussion about Trick-or-Treat night, mainly are we really going to have it this year with everything that is going on. The recommendation of the Parks and Recreation Board was if we are having Trick-or-Treat night this year, to have it on the Thursday before Halloween. Halloween falls on a Saturday this year and in years past, there wasn't a really good turnout or it didn't go well with everybody to have it on a weekend day. If Council wants to approve the date, then everybody can prepare for whatever it is they want to do for trick-or-treating. Siclair asked if there was any discussion on a rain date after what happened last year? Mazur said there was not discussion on a rain date and asked Cotter if there has ever been a rain date in years past? Cotter said I don't recall having a rain date before. The Park and Rec Board has another meeting between now and October 29th if you'd like us to bring that forward. Mazur asked can you just set it for Halloween night? Bialorucki said I like the recommendation of having Trick-or-Treat on a Thursday opposed to a weekend day. I would say we wait and see what happens on that day and hopefully we don't get rain. If we do, maybe then we could schedule another day. Maassel’s thoughts were to have the Board take a look at whether or not to have an alternate date. The alternate date might be October of 2021. I mean because it's on a Thursday I like the idea that we should have some kind of Mazur interjected what would be the criteria for canceling Trick-or-Treat; rain, the forecast for that day to make that determination? Then, how do you get the notices out to everybody that Trick-or-Treat has been cancelled? Siclair said that is why we didn't do anything last year, because it was impossible to do that. Maybe someone who has kids remembered exactly what happened. I just remember a lot of people were really irritated. Knepley noted it was cold and rainy, it was terrible weather. Siclair said the question was asked, did they think about a rain date, can't we just schedule it for another day? In my opinion, it is kind of silly to schedule it after October. Bialorucki suggested maybe schedule it for the following Monday as a backup. Cotter said he will add this to the Park and Rec Board agenda for their meeting on September 30, 2020.

doing and I would say of the ones that we looked into, about two-thirds of them are open. We do have the glass up and in talking with the Finance Director, we are going to wait until after Labor Day and the opening of schools to see how things play out. Maybe we can open up at the end of this month or the beginning of next month. I have not had a chance to really talk to the Law Director about this yet but, I would like to see about lifting the state of emergency and clear those things up. Does anybody have any comments or concerns about opening up? Harmon stated regarding the state of emergency, that is something that we can repeal. I think the main reason we had it in place was to let the city know that there was an issue and to make everybody aware. It was necessary for certain funding sources too. I don't know if that's still the case or if we are still looking into various funding sources that may require a state of emergency, that is between the City Manager and Finance Director what they are looking at. If nothing is needed for any of these funding sources and if Council wants to lift the state of emergency, then we'll go ahead. Mazur said the same goes for the policies too. From the administrative standpoint, we did modify a lot of our policies to conform to the way things were going, ie. wearing masks, taking temperature when you show up to work and doing things like that. I don't think a state of emergency is required to set policies so they can be temporary work rules that are set in place. As far as the funding sources, there isn't anything at this point that I've seen. We will definitely submit our application to FEMA here shortly and once we get that submitted we can coincide that with opening up the building. Maassel stated according to the Governor, Henry County is at yellow and since we are at yellow, maybe there is a chance at the end of the month we can think about opening up. Bialorucki thought we can hold off a little bit and see how our numbers are by then. Maassel asked about a bunch of wall blocks at Ritter Park that have been there for a while. Cotter explained that stack of blocks is there because we have to do some maintenance on the retaining wall. A car went over it and broke some of the blocks up. What we decided to do is take one course of block out so we can get it closer to the grade of the slope that comes down off of the guardrail area. The blocks were stacked there until we are ready to repair it. We will use the remainder of the blocks as a border around the shelter house at Ritter Park. The plan is to get started at it this week.

Sicclair - Nothing for me, thank you.

Comadoll – Nothing tonight.

Knepley – Nothing tonight.

Mazur – the Board of Zoning Appeals met earlier today and tabled the agenda item for the end of Williamsburg. There was not enough information for the Board to make a decision. This is the last undeveloped single lot out in Twin Oaks.

We've been loosely working on annexation of a property into the City. Bill Meyers has property on the very edge of the south of town and he wants to annex his property in. According to our Water and Sewer Rules, if you want to use the sewer system you have to be annexed in. Nobody outside of the city limits can use the city sewer system without being annexed in. He was informed and has been going through the process. I wanted to inform everybody of this, he does have an attorney hired and it has been a slow process for him. We are waiting on some documents from him. As soon as we get them, Bill Meyers is going to ask Council to approve the legislation and accept the annexation. Harmon asked how far along in the process is he, has he submitted anything to the County Commissioners? Mazur replied he did. He has already gone through them. I don't know if they approved it not or if they are waiting on something. It is my understanding there has to be an approval from the County Commissioners, the township and the City. Harmon said that is correct. There are a few different ways to approach this procedurally and all of them to my knowledge start with the Board of County Commissioners and then there are various other boards that he talks to. There are a number of people involved in a situation like this. Mazur said this was brought to my attention today and I wanted to bring it up so it's no surprise as he is going to request that the legislation be expedited through suspension. There are no issues with the property that I am aware of. Bill wants to sell it as a residential lot and the only way he can do that is if he annexes the property in because there is no place to put a leach field for a septic system.

The AMP conference is at the end of this month. On the afternoon of September 22nd from 2:00 pm to 3:15 pm, if anybody is available to attend the general membership meeting, please let me know. We may have to designate you as a proxy vote for another community that would not have a representative able to attend. The conference is virtual so you don't have to go to Columbus. Napoleon's board seat is up this year.

The last thing is, we have been talking about the website and I wanted to let everyone know this is a very tedious process. I did not realize how much fine-tuning a new website was. It is going to take a lot of time. Hopefully, we will have something to the IT Committee by the end of the year.

O’Boyle-We received word that we have funding from the CARES Act in the amount of \$101,836.99. It has the same guidelines for spending and the same timetable to spend the funds.

Harmon-I believe Mr. Haase asked a question last time regarding a specific property that had a fire and whether or not there were things that the city could do to potentially force the property owner's hands when they have a fire situation and they are not taking care of the building in a timely manner. I think this does fit in our general nuisance code and it specifically fits into the property maintenance code as well under 1311. Those are two potential routes regarding the specific property Mr. Haase brought up. It is my understanding the Code Enforcement Officer is working with that property to try to get something accomplished. I am asking for an Executive Session for Pending Litigation.

Baer-this is something that I noticed and when reading the Crescent News, I discovered that the Mayor of Defiance has a similar concern in Defiance. Who is responsible for the donation boxes behind the Walmart gas station? They are overflowing, they are getting rained on and animals are getting into them. I don't know if those are the only ones we have in town but it looks bad. Mazur replied typically the property owner that allows them on there is responsible. We can have the Code Enforcement Officer take a look into this, if they are just sitting out there for weeks and months on end and there's just a bunch of debris laying around that turns into a dumpster site. Baer asked are those the only ones in town? Siclair said there were some on the south side too, I don't know if they are still there.

Bialorucki-I had a resident approach me about getting more information on our meetings. I invited them to come to the meetings on the first and third Monday of every month. There are updates on the radio and in the newspaper. He doesn't listen to the radio very much or read the newspaper and asked if there's something that the city can do with their electric bills once a month, kind of like an FYI the City Manager puts out to us weekly. Maybe some bullet points as to what we talked about. Something to think about between now and the next meeting and to also get the Law Director’s opinion. Mazur said we have the website too. Now that we revamped that we do have the minutes on there. I know, not everybody goes to a City's website and reads the minutes but you know it's really easy if they want to know what goes on at a council meeting or we could put a summary sheet of what happened at council based on the minutes. It's kind of hard, how much do you capture, what's relevant and what's not and it still requires somebody to go to the website and post it. The meetings are recorded and posted on Youtube, maybe we can promote that a little more. Harmon pointed out, it's not every single thing that happens at a Council meeting, but the legislation that has passed is printed in the Northwest Signal every single time. While it does not encompass everything we did at a Council meeting, any legislation that has passed is printed in the Northwest Signal. Durham added I know Brian Koeller also does live tweets of Council meetings and does a very nice job with that. Bialorucki said the last thing he has for tonight is, this Friday is September 11th. Keep all of our first responders and those people in your prayers. It has been almost 20 years now.

EXECUTIVE SESSION – PENDING LITIGATION

Motion: Baer Second: Durham
to go into Executive Session for Pending Litigation

Roll call vote on the above motion:
Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll
Nay-

Yea-7, Nay-0. Motion Passed
City Council went into Executive Session at 7:42 pm

OUT OF EXECUTIVE SESSION

Motion: Siclair Second: Comadoll
to come out of Executive Session at 7:54 pm.

Roll call vote on the above motion:
Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll
Nay-
Yea-7, Nay-0. Motion Passed
Council President Bialorucki reported no action was taken.

PAYMENT OF BILLS

In the absence of any objections or corrections, the payment of bills shall stand approved.

ADJOURNMENT

Motion: Durham Second: Haase
to adjourn the City Council meeting at 7:55 pm

Roll call vote on the above motion:
Yea-Knepley, Durham, Haase, Baer, Bialorucki, Siclair, Comadoll
Nay-
Yea-7, Nay-0. Motion Passed

Approved:

September 21, 2020

Joseph D. Bialorucki, Council President

Jason P. Maassel, Mayor

Submitted by:

Roxanne Dietrich, Clerk of Council

RESOLUTION NO. 042-20

A RESOLUTION APPOINTING MAYOR JASON MAASSEL AND COUNCILMAN DAN BAER TO REPRESENT THE CITY OF NAPOLEON, OHIO AS MEMBERS OF THE BOARD OF DIRECTORS OF THE COMMUNITY IMPROVEMENT CORPORATION OF HENRY COUNTY, OHIO; AND DECLARING AN EMERGENCY

WHEREAS, the Community Improvement Corporation of Henry County, Ohio was deemed an Agent of the City of Napoleon, Ohio for industrial, commercial, distribution, and research development by the approval and passage of Ordinance No. 106-05; and,

WHEREAS, the Community Improvement Corporation of Henry County, Ohio (CIC) exists for a public purpose, namely as an Agent of the City of Napoleon, Ohio to create and preserve jobs and employment opportunities in the City and improve the economic welfare of the residents of the City and of the State; and further encourages and causes the maintenance, location, relocation, expansion, modernization, and equipment of sites, buildings, structures, and appurtenant facilities for industrial, commercial, distribution, and research activities within the City and thereby preserves, maintains, or creates additional opportunities for employment within the City; and,

WHEREAS, the affairs of the CIC are managed by a Board of Directors (“Board”), with six (6) voting members, two (2) of which are designated for elected officials, and four (4) of which are designated for City residents; and,

WHEREAS, the City is required to formally designate two (2) elected officials to represent the City on the Board and to exercise the duties of CIC; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, effective immediately, Jason Maassel and Dan Baer, in their capacities as Mayor of, and a Councilmember of the Municipality respectively, hereby are designated the representatives of the Municipality on the Board of the CIC to act on behalf of the Municipality and discharge duties as a voting member of said Board.

Section 2. That, the representatives so designated are authorized and empowered, acting for, in the name of and on behalf of the Municipality, and as the Municipality’s agent, to exercise all the functions, powers, rights and privileges, and to fulfill the obligations, that the Municipality may have as a voting member of the Board, including, without limitation, to attend and take part in meetings of the Board and of committees of the Board, to vote on and otherwise act with respect to all matters that may properly come before the Board or any committee of the Board, and to do or cause to be done all acts, and to take all steps as may in each case be, in the opinion of such representative, necessary or desirable in order to represent the Municipality and exercise its functions, powers, rights and privileges, and to fulfill its obligations, as a Director and to carry out the full intent and purposes of this Resolution and the purposes and powers of the CIC.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to designate new representatives to the CIC Board which affects the public peace, health, and safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to allow for the proper representation in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 042-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

RESOLUTION NO. 038-20

A RESOLUTION AMENDING RESOLUTION NO. 081-19, THE CITY'S YEARLY REOCCURRING COSTS LEGISLATION; AND DECLARING AN EMERGENCY

WHEREAS, the City each year has reoccurring costs associated with the conducting of business with groups or associations established for or on behalf of the political subdivisions or instrumentalities of the State, which annually exceed twenty-five thousand dollars (\$25,000); and,

WHEREAS, the City each year has reoccurring costs associated with the conducting of business, many which result in mandatory payments or merely occur as a result of the method of accounting utilized by the City's Finance Department; and,

WHEREAS, for convenience and efficiency, purchase orders are annually written to vendors by multiple departments of the City with a combined total that exceeds twenty-five thousand dollars (\$25,000); and,

WHEREAS, Resolution No. 081-19 was previously passed on December 16, 2019; and,

WHEREAS, certain vendors were omitted from Resolution No. 081-19, and Council now desires to add these vendors for proper payment. **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenditure of funds by the City in excess of twenty-five thousand dollars (\$25,000), in and for the year 2020, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for purchases, services, coverage, or benefits listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, the expenditure of funds by the City in excess of twenty five thousand dollars (\$25,000), in and for the year 2020, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the following purchases associated with recreation, fund balance maintenance, public labor costs, public auditing, utilities, bonding, accounting, the payment of debt service, postal service, banking, permitting, and codification listed in Exhibit "B" attached hereto and made a part of this Resolution.

Section 3. That, the expenditure of funds in excess of twenty five thousand dollars (\$25,000) is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the City's cumulative purchase of product, supply, equipment and/or services periodically through the year 2020 from the following vendors; however, in no event shall the amount exceed twenty five thousand dollars (\$25,000) for any one purchase of product, supply, equipment and/or services or any one specific project under the authority of this Resolution listed in Exhibit "C" attached hereto and made a part of this Resolution.

Section 4. That, due to nature or uniqueness of the transactions or vending listed in Sections 1, 2 and 3 of this Resolution, except for the prohibition in Section 3 regarding the one time purchase over twenty-five thousand dollars (\$25,000), any requirement that may exist for competitive bidding is hereby eliminated in the best interest of the City.

Section 5. That, Resolution No. 081-19 is hereby amended to remove Walter Drain Co. on Exhibit "B" for the purpose of codification services.

Section 6. That, Resolution No. 081-19 is hereby amended to include Dell Marketing on Exhibit "C" for the purpose of purchasing computer hardware systems.

Section 7. That, Resolution No. 081-19 is hereby amended to add Spengler Nathanson, PLL on Exhibit "C" for the purpose of outside counsel professional services.

Section 8. That, Resolution No. 081-19 is hereby amended to include Target Specialty Products, (previously Residex, LLC), on Exhibit "C" for the purpose of purchasing golf course chemicals.

Section 9. That, nothing in this Resolution shall be construed as to eliminate the necessity of quality based selection as it relates to architect, engineer or construction services for any one project that would otherwise require such a selection process, as such elimination of quality based selection would require separate Council action; moreover, nothing in this Resolution shall be construed as to eliminate the restriction found in Section 3 of this Resolution as it relates to a single purchase or project expenditures.

Section 10. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 11. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 12. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for prompt purchases required to remain operational, being operational essential to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the payment process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Roxanne Dietrich, Clerk of Council

I, Roxanne Dietrich, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 038-20 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 2020; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, Clerk of Council

EXHIBIT "A"

American Municipal Power, Inc.	For: Contracted Power Purchase and Services
BORMA Benefit Plans	For: Insurance Premiums (Health)
CIC of Henry County, Ohio	For: Economic Development Services
Four County Career Center	For: Training Services
Henry County Auditor	For: Auditor Fees and Assessment Fees
Henry County Chamber of Commerce	For: Chamber Programs
Henry County EMA	For: Emergency Management Agency
Henry County Engineer	For: Engineering Shared Projects and Materials
Henry County Regional Water/Sewer District	For: Payments for Water Collections
Auditor of State of Ohio	For: Annual Auditing Services
John Donovan - Law Librarian	For: Law Library Payments
MAN Unit	For: Police Services and Narcotics Task Force
Maumee Valley Planning	For: CHIS/CHIP Grant Administration
Napoleon/Henry County Chamber of Commerce	For: Tourist Bureau and other
Ohio Bureau of Workers Compensation	For: Employee Worker's Comp. Insurance Coverage
Ohio Police Pension Fund	For: Police Pension Payment
Ohio Fire Pension Fund	For: Fire Pension Payment
Ohio Public Employers' Retirement System	For: Pension Payments
Public Entities Pool (PEP)	For: Insurance Premiums (Property & Casualty)
Treasurer State of Ohio	For: Various Items

EXHIBIT "B"

BHM CPA Group, Inc.	For: Auditing Services
Bonded Chemical	For: Chemicals at Water Treatment Plant
Calfee, Halter & Griswold, LLP	For: Specialized Legal Services
City of Napoleon, Fuel Rotary	For: Fuel Purchases
City of Napoleon, Garage Rotary	For: Garage Rotary Services
City of Napoleon, Income Tax	For: Refunds of Income Taxes
City of Napoleon, Payroll	For: Payroll Postings
City of Napoleon, Reimbursements	For: Inter-fund Reimbursements
City of Napoleon, Rescue	For: Township Portion of EMS Revenues
City of Napoleon, Utility	For: Meter Deposit Refunds
City of Napoleon, Utility	For: Utility Services
City of Napoleon, Utility	For: Water and Sewer Refunds
City of Napoleon, Utility	For: Electric Refunds
Embarq (Centurylink)	For: Telephone Services
Farmer and Merchant's State Bank	For: Banking and Debt Service Payments
Greenline	For: Telephone Services
Huntington National Bank	For: Banking & Debt Service Payments
KSB Dubric	For: Pump supplies and repairs
Napoleon, Inc.	For: Newspaper Publication Services
National City Bank	For: Debt Service Payment
Ohio CAT	For: Equipment Rental & Parts
Ohio Gas Company	For: Utility Services
Ohio Water Development (OWDA)	For: Debt Service Payment
OMEGA JV5/Amp-Ohio Inc.	For: Purchase of Power
OMEGA JV6/Amp-Ohio Inc.	For: Purchase of Power
PNC Bank, N.A.	For: Debt Service Payments
Rescue-Township Charges (EMS)	For: EMS Revenues to Townships
Schonhardt and Associates	For: CAFR Preparation
Smart Bill, LTD	For: Outsourcing of Utility Bill Printing and Mailing
Squires, Patton, Boggs (US) LLP	For: Bond Counsel (Professional Services)
Telnamix	For: City Phone Services
The Accumed Group	For: EMS Billings and Collections
Treasurer State of Ohio	For: Payments to State
Trojan Technologies	For: Parts for UV system

US Bank N.A.	For: Debt Service Payments
US EPA (Treasurer, State of Ohio)	For: Permits
US Postmaster	For: Postal Services and Supply
Verizon Wireless	For: Wireless Phone Services
Walter Drain Co.	For: Codification Services (Professional Services)
Weltman, Weinberg & Reis	For: Collection Services

EXHIBIT "C"

Amazon	For: Various City Supplies & Equipment
A & A Custom Crushing	For: Concrete Crushing
A Cut Above The Rest Tree Service	For: Tree Services
Advanced Rehabilitation Technology	For: Sewer Cleaning and Rehabilitation
AECOM	For: Engineering Services (Professional Services)
Aerotek	For: Temporary Staffing (Professional Services)
Altec Industries	For: Digger Truck Services
All Seasons Tree Care	For: Tree Services
Alloway	For: Professional Services – Lab Testing
American Property Analysts	For: Property Appraisals
American Rock Salt Co., LLC	For: Road Salt
Anixter Inc.	For: Electrical Transformers, Parts and Supplies
Aramark	For: Uniform Services
Arcadis	For: Engineering Services (Consulting & Professional Services)
Auglaize Tree Service	For: Tree Services
Baker Gas	For: Water Chemicals
Baker Vehicle Systems	For: Vehicle Parts & Repairs
Baldwin Poles	For: Utility Poles
Bob Wingate, Integrity Solutions	For: Bridge Inspections, Management & Repairs
Boundtree Medical Supply, LLC	For: Medical Supplies
Brown Supply Co.	For: Janitorial Supplies
Brownstown Electric Supply	For: Electrical Supplies
Buck Pavement Restoration	For: Crack Sealing
Buckeye Pumps	For: Pump Repairs and Parts
Burch Hydro	For: Electrical Supplies
Burch Hydro	For: Sludge Removal
Burke Excavating and Mowing	For: Construction and Mowing Services
Bryan Excavating	For: Construction Services
Cahaba Timber	For: Wood Electric Poles
Cargill, Inc.	For: Road Salt

C&W Tank Cleaning	For: Digester Cleaning
CDW Government, Inc.	For: Computers and Supplies
Chemtrade Chemicals US, LLC	For: Chemicals
City Blue, Inc.	For: Survey Supplies
Clarke Mosquito Control Product	For: Mosquito Control Supply
Clemons Nelson	For: Legal Services
CMI (Creative Microsystems, Inc.)	For: Software and Hardware Systems
Compass Minerals America	For: Road Salt
D & R Demolition Corp.	For: Concrete Crushing
Defiance County Landfill	For: Sanitation Dumping Services/Landfill Biosolids
Dell Marketing	For: IT Hardware Systems
Dennis Panning Excavating	For: Yard Waste Hauling and Disposal
Detroit Salt Company	For: Road Salt
Downtown	For: Downtown Renovation Vendors
Enaqua	For: Parts for UV Units
Encompass Engineers	For: Electrical Engineering Services
Estabrook, Corp.	For: Pump Supplies and Repairs
Ferguson Waterworks	For: Operations Parts and Supplies
Finley Fire Equipment	For: Fire Engines and Service Repairs
Fire Safety Services Inc.	For: Fire Services and Supply
Fire Service, Inc.	For: Fire Services and Supply
Fitzenrider, Inc.	For: Heating and Air Conditioning Service Work
Flex-Com	For: Camera Systems
Forrest Auto Supply	For: Automotive Parts & Supplies
Ft. Defiance Service Master	For: Cleaning and Sanitizing Services
Garcia Surveyors, Inc.	For: Surveying Services (Professional Services)
Gerken Asphalt Paving, Inc.	For: Paving Materials & Asphalt Laying
Go Green, Inc.	For: Brush Grinding Services
Henschen and Associates, Inc.	For: Software and Hardware Systems
Hoff Consulting, LLC	For: Consulting Services
Hydro Dyne Engineering, Inc.	For: Wastewater Remanufacturing of Screens
Jack Doheny Supplies Ohio, Inc.	For: Wastewater Supplies
J.A. Hillis Excavating, LLC	For: Excavation Services

Jennings Strauss & Salmon, LLC	For: Transmission Tariff Consultant
Jones & Henry Engineers, LTD	For: Consulting Services
K-Tech	For: Beet Heet
Kalida Truck	For: Vehicle Accessories
Koester Corp.	For: Engineering Services
Kuhlman Corp.	For: Parts and Supply
Kurtz Ace Hardware	For: Supply
The Mannik and Smith Group, Inc.	For: Engineering Services (Professional Services)
Masterpiece Sign Graphics, Inc.	For: Signs
The Accumed Group	For: Ambulance Billing Services
Meeder Investment Management	For: Investment Management Services
Meggar	For: Electrical Testing Equipment
Mel Lanzer Co.	For: Construction Services
Meldrum Mechanical	For: Pump Supplies & Equipment Repairs
Melrose Pyrotechnics, Inc.	For: Fireworks
Midwest Compost	For: Digester Cleaning
Miller Brothers Construction	For: Trucking, Hauling, and Excavating Services
Milsoft	For: Outage Management Software
Mohre Electronics Co.	For: Radio Services, Parts and Supply
Morton Salt	For: Road Salt
Neptune Equipment Co. (NECO)	For: Meter Parts and Supplies
Newegg Business	For: Computers and Supplies
Northwest Landscape Service City Owned	For: Landscaping and Supplies, Roadside & Property Mowing
Northwest Nursery	For: Tree Services
Northwest Pools	For: Pool Chemicals
NRP Midwest	For: Wastewater Treatment Chemicals
Ohio Dpt. of Transportation (ODOT)	For: Road Salt & Other Items
Office Depot	For: Office Supply
One Source Waste Solutions	For: Waste Services
O'Reilly Auto Parts	For: Parts & Supplies
Path Master	For: Traffic Signals Supplies and Services
Paulding County Engineer's Office	For: Cold Patch
Pepco	For: Supplies
Peterson Construction Company	For: Construction Services

Parker Hannfin Corp.	For: Water Meter Analyzer
Perrysburg Pipe and Supply	For: Parts and Supply
Perry Corporation	For: Copier, Scanner and Printer Supplies
Peterman Associates, Inc.	For: Engineering Services (Professional Services)
PNR Communications	For: Radio repair and parts
POET Ethanol Products	For: Chemical for Water Treatment
Poggemeyer Design Group	For: Electrical Engineering Services
Porter's BP, LLC	For: Gas and Diesel Fuel
Powerhouse Supply	For: Electrical Parts and Supplies
Processing Solutions	For: Water Treatment Chemicals
Quality Cleaning (Michael D. Draper)	For: Janitorial Services
Reed City Power Line Supply Co.	For: Electrical Parts and Supply
Reinke Ford	For: Automotive Services
Residex, LLC	For: Golf Course Chemicals
Reveille	For: Engineering Services
Rich Ford	For: Vehicle Repair Services
RTEC Communications, Inc.	For: Communication Supplies & Equipment
S & S Directional Boring	For: Directional Boring
Sauber Manufacturing Co.	For: Reel Trailers
Saylor Tree Service, LLC	For: Tree Services
Schneider	For: Software for Metering
Schweitzer Engineering	For: Electrical Substation Materials
Snyder Chevrolet, Inc.	For: Automotive Services
Solomon Corporation	For: Transformers and Electric Supplies
Southeastern Equipment	For: Operations Parts and Supplies
Spectrum Engineering Corp.	For: Engineering Services (Professional Services)
Spengler Nathanson, PLL	For: Outside Counsel (Professional Services)
Stantec Consulting Services, Inc.	For: Engineering Services (Professional Services)
Statewide Ford	For: Police vehicle
Stoops Freightliner	For: Vehicle parts
Stuart C. Irby Co.	For: Electrical Parts & Supplies
Superior Uniform Sales, Inc.	For: Uniform Services
Survallent Technology	For: SCADA Programming Services

Target Specialty Products

Tawa Tree Service
Tawa Mulch Landscape Supply
Terex Utilities, Inc.
Thomas Spillis
Toledo Edison
Toledo Fence & Supply Co.
T & R Electric
Tri City Industrial Power
Univar
US Utility Contractor Co.
USALCO
Utility Service Group
Utility Services
Utility Truck Equipment
Vermeer
Vernon Nagel, Inc.

Viking Trucking, Inc.
Vince's TV and Appliance
Werlor, Inc.

Wesco Distribution, Inc.
Wigen Water Technologies

Wood County Land Fill
WR Meyers Co., Inc.
Wright Express FSC-WEX, Inc.
Zacks Recycling, LLC
Zimmerman, Jack

For: Golf Course Chemicals

For: Tree Services
For: Landscaping Services
For: Electric Equipment Purchases
For: Janitorial Services
For: Contracted Power Services
For: Fencing Supplies
For: Transformers
For: Batteries & Other Power Supplies
For: Chemicals for Water Treatment
For: Traffic and Electrical Services
For: Chemicals for Water Treatment
For: Chemicals for Water Treatment
For: NERC Compliance Services
For: Bucket Truck
For: Wood Chipper/Parts
For: Trucking, Hauling, and Excavating
Services
For: Trucking and Hauling Services
For: Networking and Computer Supplies
For: Brush Grinding Services/Recycling
Services
For: Electrical Supplies
For: Membrane Services, Cleaning &
Chemicals
For: Sanitation Dumping Services
For: Construction and Excavating Services
For: Fuel Purchases
For: Recycling Services
For: Road Striping Services

CITY OF NAPOLEON, OHIO - PSCAF
POWER SUPPLY COST ADJUSTMENT FACTOR (PSCAF) - COMPUTATION OF MONTHLY PSCAF
COMPUTATIONS WITH CORRECTED DATA FROM JULY, 2015, THROUGH MARCH, 2017

AMP Billed Usage Month	PSCAF City Billing Month	AMP - kWh Delivered As Listed on AMP Invoices	Purchased Power Supply Costs (*=Net of Known) (+ OR - Other Cr's)	Rolling 3-Month Totals		Rolling 3 Month Average Cost	Less: Fixed Base Power Supply Cost	PSCA Dollar Difference + or (-)	PSCA-Corrt'd. 3 MONTH AVG.FACTOR + Line Loss	Total Residential Cost / kWh For Month
				Current + Prior 2 Months						
				kWh	Cost					
				(a)	(b)					
Actual Billed	Actual Billed w/Cr's	c + prior 2 Mo	d + prior 2 Mo	f / e	\$0.07194 Fixed	g + h	i X 1.075			
May'18	July'18	12,812,421	\$ 1,184,249.00	37,702,543	\$ 3,454,792.88	\$ 0.09163	\$ (0.07194)	\$ 0.01969	\$ 0.02117	
July'18	Sep'18	15,234,049	\$ 1,312,135.13	41,859,747	\$ 3,726,901.05	\$ 0.08903	\$ (0.07194)	\$ 0.01709	\$ 0.01837	
Aug'18	Oct'18	15,634,242	\$ 1,275,023.19	44,681,568	\$ 3,817,675.24	\$ 0.08544	\$ (0.07194)	\$ 0.01350	\$ 0.01451	
Sep'18	Nov'18	13,195,770	\$ 1,197,316.71	44,064,061	\$ 3,784,475.03	\$ 0.08589	\$ (0.07194)	\$ 0.01395	\$ 0.01500	
Oct'18	Dec'18	12,827,093	\$ 1,201,860.98	41,657,105	\$ 3,674,200.88	\$ 0.08820	\$ (0.07194)	\$ 0.01626	\$ 0.01748	
Nov'18	Jan'19	12,694,035	\$ 1,177,330.24	38,716,898	\$ 3,576,507.93	\$ 0.09238	\$ (0.07194)	\$ 0.02044	\$ 0.02197	
Dec'18	Feb'19	12,936,598	\$ 1,175,315.11	38,457,726	\$ 3,554,506.33	\$ 0.09243	\$ (0.07194)	\$ 0.02049	\$ 0.02203	
Jan'19	Mar'19	13,516,644	\$ 1,157,412.90	39,147,277	\$ 3,510,058.25	\$ 0.08966	\$ (0.07194)	\$ 0.01772	\$ 0.01905	
Feb'19	Apr'19	12,112,198	\$ 1,076,627.71	38,565,440	\$ 3,409,355.72	\$ 0.08840	\$ (0.07194)	\$ 0.01646	\$ 0.01769	
Mar'19	May'19	12,476,648	\$ 1,111,471.41	38,105,490	\$ 3,345,512.02	\$ 0.08780	\$ (0.07194)	\$ 0.01586	\$ 0.01705	
Apr'19	June'19	10,913,916	\$ 1,043,515.66	35,502,762	\$ 3,231,614.78	\$ 0.09102	\$ (0.07194)	\$ 0.01908	\$ 0.02051	
May'19	July'19	11,554,553	\$ 1,074,988.04	34,945,117	\$ 3,229,975.11	\$ 0.09243	\$ (0.07194)	\$ 0.02049	\$ 0.02203	
June'19	Aug'19	12,448,976	\$ 1,059,406.09	34,917,445	\$ 3,177,909.79	\$ 0.09101	\$ (0.07194)	\$ 0.01907	\$ 0.02050	
July'19	Sep'19	15,467,755	\$ 1,165,669.13	39,471,284	\$ 3,300,063.26	\$ 0.08361	\$ (0.07194)	\$ 0.01167	\$ 0.01255	
Aug'19	Oct'19	14,297,705	\$ 1,123,690.94	42,214,436	\$ 3,348,766.16	\$ 0.07933	\$ (0.07194)	\$ 0.00739	\$ 0.00794	
Sep'19	Nov'19	12,810,364	\$ 1,102,711.16	42,575,824	\$ 3,392,071.23	\$ 0.07967	\$ (0.07194)	\$ 0.00773	\$ 0.00831	
Oct'19	Dec'19	12,026,480	\$ 1,080,410.22	39,134,549	\$ 3,306,812.32	\$ 0.08450	\$ (0.07194)	\$ 0.01256	\$ 0.01350	0.1230
Nov'19	Jan'20	12,466,183	\$ 1,088,822.82	37,303,027	\$ 3,271,944.20	\$ 0.08771	\$ (0.07194)	\$ 0.01577	\$ 0.01695	0.1245
Dec'19	Feb'20	12,809,184	\$ 1,098,513.89	37,301,847	\$ 3,267,746.93	\$ 0.08760	\$ (0.07194)	\$ 0.01566	\$ 0.01683	0.1239
Jan' 20	Mar' 20	12,907,445	\$ 1,152,024.27	38,182,812	\$ 3,339,360.98	\$ 0.08746	\$ (0.07194)	\$ 0.01552	\$ 0.01668	0.1238
Feb' 20	Apr' 20	12,179,274	\$ 1,114,393.10	37,895,903	\$ 3,364,931.26	\$ 0.08879	\$ (0.07194)	\$ 0.01685	\$ 0.01811	0.1262
Mar 20	May 20	11,565,546	\$ 1,098,886.88	36,652,265	\$ 3,365,304.25	\$ 0.09182	\$ (0.07194)	\$ 0.01988	\$ 0.02137	0.1299
Apr 20	June 20	9,957,773	\$ 1,056,718.07	33,702,593	\$ 3,269,998.05	\$ 0.09703	\$ (0.07194)	\$ 0.02509	\$ 0.02697	0.1371
May 20**	July 20	10,376,392	\$ 982,279.17	31,899,711	\$ 3,137,884.12	\$ 0.09837	\$ (0.07194)	\$ 0.02643	\$ 0.02841	0.1365
Jun 20	Aug 20	13,172,159	\$ 1,136,941.54	33,506,324	\$ 3,175,938.78	\$ 0.09479	\$ (0.07194)	\$ 0.02285	\$ 0.02456	0.1330
Jul 20***	Sept 20	15,755,589	\$ 1,211,781.98	39,304,140	\$ 3,331,002.69	\$ 0.08475	\$ (0.07194)	\$ 0.01281	\$ 0.01056	

* Total Includes Other (-) Credits / (+) Debits in Purchased Power Costs, Not Listed on AMP Billings:

** Reduction of \$100,000 from actual invoice from AMP to be taken from reserve as approved by Council to lessen PSCA for month due to COVID-19 Pandemic.

*** reduced PSCAF for Sept 20 from \$.01377 to \$.01056 to reflect corrected PSCAF with adjustment for Aug 20 by -\$0.003210 to incorporate the \$100,000 with the three month rolling average

PSCAF - Preparers Signature:

Name - Lori A. Rausch, Utility Billing Administrator



8/18/2020

Signature

Date

PSCAF - Reviewers Signature:

Name - Kelly O'Boyle, Finance Director



8/18/2020

Signature

Date

BILLING SUMMARY AND CONS

2020 - SEPTEMBER BILLING WITH JULY 2020 /

PREVIOUS MONTH'S POWER BILLS - PU

DATA PERIOD

AMP-Ohio Bill Month
 City-System Data Month
 City-Monthly Billing Cycle

	=====		====WIND=====	====SOLAR====	===TRANSMISSION, SERVICE FEES & MISC. CONTRACTS===				
PURCHASED POWER-RESOURCES -> (NYPA	JV-5	JV-6	AMP SOLAR	EFFNCY.SMART	TRANSMISSION	SERVICE FEES	MISCELLANEOUS	TOTAL -
(HYDRO	HYDRO	WIND	PHASE 1	POWER PLANT	CHARGES	DISPATCH, A & B	CHARGES &	ALL
(SCHED. @ NYIS	7x24 @ ATSI	SCHED. @ ATSI	SCHED. @ ATSI	2017 - 2020	Other Charges	Other Charges	LEVELIZATION	RESOURCES
Delivered kWh (On Peak) ->	696,832	2,297,472	8,983	176,223	0	0	0	0	17,152,403
Delivered kWh (Off Peak) ->									139,080
Delivered kWh (Replacement/Losses/Offset) ->		33,444							33,444
Delivered kWh/Sale (Credits) ->									-1,569,336
Net Total Delivered kWh as Billed ->	696,832	2,330,916	8,983	176,223	0	0	0	0	15,755,591
Percent % of Total Power Purchased->	4.4228%	14.7942%	0.0570%	1.1185%	0.0000%	0.0000%	0.0000%	0.0000%	100.0002%
								Verification Total ->	100.0000%
COST OF PURCHASED POWER:									
DEMAND CHARGES (+Debits)									
Demand Charges	\$6,145.62	\$22,942.25	\$1,025.10			\$196,906.83			\$562,129.63
Debt Services (Principal & Interest)		\$55,381.81							\$213,258.60
DEMAND CHARGES (-Credits)									
Transmission Charges (Demand-Credits)		-\$20,037.18	-\$848.31	-\$3,650.86					-\$74,440.91
Capacity Credit	-\$2,198.63	-\$7,261.35	-\$152.67	-\$1,242.12					-\$74,057.50
Sub-Total Demand Charges	\$3,946.99	\$51,025.53	\$24.12	-\$4,892.98	\$0.00	\$196,906.83	\$0.00	\$0.00	\$626,889.82
ENERGY CHARGES (+Debits):									
Energy Charges - (On Peak)	\$9,966.15	\$41,724.36		\$6,402.17		\$10,179.85			\$496,505.03
Energy Charges - (Replacement/Off Peak)									\$3,005.33
Net Congestion, Losses, FTR	\$2,152.64								\$14,567.13
Transmission Charges (Energy-Debits)									-\$2,685.07
ESPP Charges					\$20,659.88				\$20,659.88
Bill Adjustments (General & Rate Levelization)									\$891.25
ENERGY CHARGES (-Credits or Adjustments):									
Energy Charges - On Peak (Sale or Rate Stabilization)									-\$36,881.38
Net Congestion, Losses, FTR									\$1,831.01
Bill Adjustments (General & Rate Levelization)	-\$1,528.07								-\$13,846.51
Sub-Total Energy Charges	\$10,590.72	\$41,724.36	\$0.00	\$6,402.17	\$20,659.88	\$10,179.85	\$0.00	\$0.00	\$484,046.67
TRANSMISSION & SERVICE CHARGES, MISC.:									
RPM / PJM Charges Capacity - (+Debit)						\$88,401.31			\$88,401.31
RPM / PJM Charges Capacity - (-Credit)									\$0.00
Service Fees AMP-Dispatch Center - (+Debit/-Credit)							\$497.49		\$497.49
Service Fees AMP-Part A - (+Debit/-Credit)							\$2,764.66		\$2,764.66
Service Fees AMP-Part B - (+Debit/-Credit)							\$9,181.94		\$9,181.94
Other Charges & Bill Adjustments - (+Debit/-Credit)									\$0.00
Sub-Total Service Fees & Other Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88,401.31	\$12,444.09	\$0.00	\$100,845.40
TOTAL NET COST OF PURCHASED POWER	\$14,537.71	\$92,749.89	\$24.12	\$1,509.19	\$20,659.88	\$295,487.99	\$12,444.09	\$0.00	\$1,211,781.89
Percent % of Total Power Cost->	1.1997%	7.6540%	0.0020%	0.1245%	1.7049%	24.3846%	1.0269%	0.0000%	100.000%
Purchased Power Resources - Cost per kWh->	\$0.020863	\$0.039791	\$0.002685	\$0.008564	\$0.000000	\$0.000000	\$0.000000	\$0.000000	\$0.076911
								Verification Total ->	\$1,211,781.89
									\$0.021944
									\$0.021944

(Northern Pool Power - On-Peak + Off-Peak - Energy Charge/kWH) = JV2 Electric Service Rate -> \$0.021944
 (Northern Pool Power - On-Peak + Off-Peak - Energy Charge/kWH) = JV5 Electric Service Rate -> \$0.021944



September 16, 2020

Chad E. Lulfs, P.E., P.S.
Director of Public Works
Post Office Box 151
255 West Riverview Avenue
Napoleon, Ohio 43545-1748

Subject: City of Napoleon, Ohio
Volute Presses Procurement
Letter of Recommendation of Award
033-7550.004

Dear Mr. Lulfs:

Bids were received on September 2, 2020 for the Volute Presses Procurement. The Bids are as follows:

Ekoton USA Corporation	\$563,000.00
Process Wastewater Technologies (PW Tech)	\$588,000.00

The Engineer's estimate for the procurement was \$740,000.00.

The low bidder is Ekoton USA Corporation of Akron, Ohio. After review of their Bid, we see no irregularities in the documents submitted with the Bid. Ekoton will not be able to fully comply with the DBE and WBE requirements. Unfortunately, a portion of their assembly occurs in Europe, which makes it difficult to utilize DBE and WBE contractors. They are, however, shipping with a DBE/WBE and continue to look for DBE and WBE opportunities. We do not expect Ekoton to achieve much additional DBE or MBE participation, so a small adjustment may be necessary to the DBE and WBE percentage on the 2021 WWTP Improvement project to comply with the WPCLF requirements.

We did speak with Doug Borkowsky, the Ekoton representative, and they are comfortable with their Bid.

As you are aware, we required Ekoton to bid their four-screw model, which we have confirmed they bid on the project. This model is wider and longer, but will fit into the planned design.

Ekoton is a newer supplier to the United States of the volute press, and while similar in many aspects to the PW Tech unit, the unit does have horizontal screws in lieu of slightly elevated screws as supplied in the PW Tech unit. The unit did pilot well at the WWTP last spring, is well-built, and impressed the plant personnel.

Due to their shorten entry into the U.S. market, they have fewer installations especially on aerobically-digested sludges. We were able to contact two references on aerobically-digested sludges, and they provided good reviews of the equipment.

Chad E. Lulfs, P.E., P.S.
033-7550.004
September 16, 2020
Page 2

We expect the four-screw Ekoton units will perform well and may provide additional throughput above the 1350 pounds per hour which was specified for the project.

It is important to note, that PW Tech failed to include two documents required to be included with their Bid; the certificate of debarment and the EEO certificate.

We recommend awarding the Volute Presses Procurement to Ekoton USA Corporation in the amount of \$563,000.00.

If you have any questions, please feel free to contact me.

Sincerely,

JONES & HENRY ENGINEERS, LTD.



Daniel W. Miller, P.E.
Director of Wastewater

DWM/rmb



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
 Kelly C. O'Boyle, City Finance Director
 Tony Cotter, Parks & Recreation Director
 Roxanne Dietrich, Clerk of Council
Date: September 18, 2020
Subject: Napoleon Aquatic Center ~ Recommendation of Award

On Thursday, September 17, 2020, bids were opened and read aloud for the above referenced project. Ten bids were submitted and read as follows:

<u>Company</u>	<u>Base Bid</u>	<u>Alternate Bid</u>	<u>Total</u>
Midwest Contracting, Inc.	\$1,509,600.00	\$7,400.00	\$1,517,000.00
The Spieker Company	\$1,538,000.00	\$5,000.00	\$1,543,000.00
ACI Construction Co., Inc.	\$1,552,500.00	\$4,900.00	\$1,557,400.00
Helms Construction, Inc.	\$1,583,900.00	\$5,000.00	\$1,588,900.00
The Dotson Company	\$1,587,000.00	\$4,760.00	\$1,591,760.00
The Delventhal Company	\$1,607,174.00	\$4,770.00	\$1,611,944.00
FH Martin Constructors	\$1,619,000.00	\$4,500.00	\$1,623,500.00
Mel Lanzer Company	\$1,647,800.00	\$4,950.00	\$1,652,750.00
Comte Construction Co.	\$1,648,000.00	\$4,750.00	\$1,652,750.00
Cross Construction Group	\$1,687,777.00	\$15,000.00	\$1,702,777.00

The Engineer's Estimate for this project is \$1,500,000.00. This project consists of: constructing a new bath house/clubhouse facility; constructing a new pump house facility; demolition of the existing clubhouse; all site work including drainage, water, and sanitary sewer service. The completion date for this project is April 3, 2021 for all work except the paving. The completion date for the paving is May 15, 2021.

Having reviewed the submitted bids, it is my recommendation that Council award Midwest Contracting, Inc. the contract for the Napoleon Aquatic Center in the amount of \$1,517,000.00 (Base Bid and Alternate Bid for Split Face Block in place of Smooth Face Block). If you have any questions or require additional information, please contact me at your convenience.

CEL



CITY OF NAPOLEON, OHIO

OPERATIONS DEPARTMENT

PO Box 151, 1775 INDUSTRIAL DR.

NAPOLEON, OH 43545

PHONE: (419) 599-1891 FAX: (419) 592-4379

MEMORANDUM

TO: Roxanne Dietrich, Clerk of Council; Joel Mazur, City Manager; Chad Lulfs, City Engineer

FROM: Jeffery H. Rathge, Superintendent

SUBJECT: Werlor Contract

DATE: September 18, 2020

CC:

Per the attached letter from Werlor, Inc., please consider extending City Contract No. 2017-24 pursuant to Napoleon Ordinance 106.04. The recycling contract is due to expire December 31, 2020. Historically, Werlor has been the lowest and only bid and the prices could potentially be higher if the City chooses to bid. There had been an \$8.00/ton increase (\$37.00/ton to \$45.00/ton) when the 2017 bid was submitted. Werlor is the closest transfer station, so driving distance to transport recyclables is also considered. The Operations Department recommends extending the contract by (1) one year and waiving competitive bidding.

Page 11 Section 2.28 of the recycling contract states as follows:

Reopening Clause for Other Related Items:

It is further mutually agreed to by the Contractor and the City, that in the event that the terms of the Contract needs to be extended or modified for the purpose of (but not limited to) duration of the agreement, materials to be collected or the type of collection method that a written notice shall be presented three (3) months in advance; however, there shall be no extension or modification during the first year of the Contract. In the event that an impasse should occur on the above mentioned, either party must submit a written notice of termination which shall upon receipt, terminate the Contract in six (6) months.

WERLOR, INC.

PH. (419) 784-4285
1-800-582-3433

1420 RALSTON AVE.
DEFIANCE, OHIO 43512

FAX (419) 782-9188
WWW.WERLOR.COM

September 18, 2020

City of Napoleon
255 West Riverview Ave.
P.O. Box 151
Napoleon, OH 43545

Joel Mazur, City Manager:

Werlor Waste Control and Recycling, Inc. is currently processing recyclables for the City of Napoleon on a monthly basis as an extension of the 2017 Recycling Processing Contract.

We would like to offer a 12-month rate extension for the term January 1, 2021-December 31, 2021 at the current rate of \$45.00 per ton for approximately 600 tons for the year.

The 12 month extension would secure the rate for the term with all contract terms, conditions and acceptable materials remaining in effect.

Please provide authorization of this extension to Werlor Waste Control and Recycling, Inc. 1420 Ralston Ave., Defiance, OH 43512, attention Michele Ryder.

Thank you for your consideration. We value the working relationship we share with the city and look forward to another successful year of recycling despite the challenges we face as nation and within the industry.

Further questions may be directed to Michele Ryder, 419-980-2304 or Michele@arsrefuse.com.

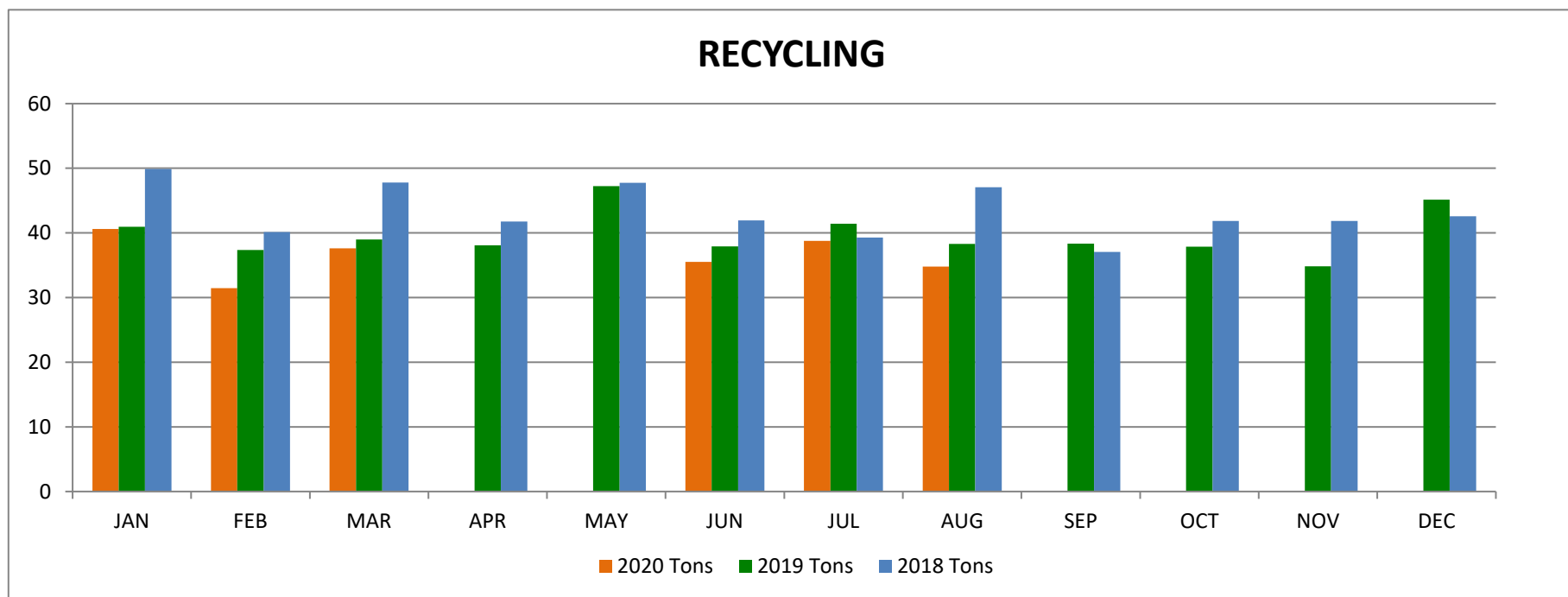
Sincerely,



Vice President Sales & Marketing
Werlor, Inc.

Dependability Plus™

	RECYCLING												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2018 Tons	49.91	40.13	47.78	41.78	47.75	41.95	39.27	47.06	37.04	41.83	41.85	42.58	518.93
2018 Dollars	2,245.95	1,805.85	2,150.10	1,880.10	2,148.75	1,887.75	1,827.90	2,117.70	1,666.80	1,882.35	1,883.25	1,916.10	23,412.60
2019 Tons	40.96	37.37	38.97	38.08	47.23	37.92	41.42	38.28	38.33	37.87	34.82	45.15	476.4
2019 Dollars	1,843.20	1,681.65	1,753.65	1,713.60	2,125.35	1,706.40	1,863.90	1,722.60	1,724.85	1,704.15	1,566.90	2,031.75	21,438.00
2020 Tons	40.59	31.45	37.6	0	0	35.51	38.76	34.81	0	0	0	0	218.72
2020 Dollars	1,826.55	1,415.25	1,692.00	0.00	0.00	1,597.95	1,744.20	1,566.45	0.00	0.00	0.00	0.00	9,842.40



Worlcor was closed to the public April and May 2020 due to COVID-19.

From: Michelle Rychener <micheller@henrycountyhospital.org>

Sent: Friday, September 4, 2020 9:19

To: David J. Mack <dmack@napoleonohio.com>

Cc: 'chrisj.myfreedombenefits.com' <chrisj@myfreedombenefits.com>; Chris Junge <chrismjunge@gmail.com>;

Jon Floering (jon.floering@gmail.com) <jon.floering@gmail.com>

Subject: [BULK] Automated Screening Station

Hi Dave,

I wanted to inform you that the Napoleon Rotary Club has placed an order for the Automated Screening Station. Below is a copy of the invoice. Please note that the item will be shipped to the Napoleon Police Department and your cell phone has been entered as a point of contact.

Please notify Chris Junge when the item arrives, as we would like to have the opportunity to present this item to you and the staff at Napoleon Police Department. We have also been in contact with the Northwest Signal and they would like to recognize the grant that was made possible by the Napoleon Rotary Club and Rotary District 6000 in the newspaper. If you have any questions, please give Chris Junge or myself a call.

Order Total: \$1,287.00



Napoleon Police Department

Chief David Mack

310 Glenwood Ave O.P.O. Box 151
Napoleon, Ohio 43545-0151

Phone: (419) 599-2810 O Fax: (419) 599-7969

Web Page: www.napoleonohio.com



✓ #91
\$2,000-

Mayor
Jason Maassel

September 14, 2020

City Manager
Joel L. Mazur

To: Finance Dept. *DM*

Police Chief
David J. Mack

Re: Donation from Henry County Prosecutors Office

Administrative
Lieutenant & PIO
Edward Legg

Please find attached a check from the Henry County Prosecutor's Office. This check has been donated to help share the cost of a computer software upgrade that is needed for the Matrix Software the County Prosecutors Office will be deploying.

Lieutenants
Chad Moll
Greg Smith

I would like to respectfully request, that after this has been deposited, that its moved to my software account where I did a separate transfer to, today to pay for the other part of this project.

Sergeant
Justin Ruffer

This account is 100.2100.53210.

Should there be any questions, please feel free to contact me.

Respectfully,
David Mack, Chief of Police

MPOL 100.2100.44351
Police Donations

Gene Howe-Cebelis
Henry County Prosecutor
660 N. Perry St.
Napoleon, OH 43545
Suite 101
Law Enforcement Trust Fund

91
56-132/412

DATE
8/25/2020

PAY TO THE ORDER OF
Napoleon Police Department

\$ 2,000.00

Two Thousand and 00/100



The Henry County Bank
NAPOLEON, OHIO 43545

FOR
Matrix

Signature: Gene Howe-Cebelis
MP

DOLLARS



Security features
include features
shown on back

City of Napoleon, Ohio

TREE COMMISSION


Monday, September 21, 2020 at 6:00 pm

MEETING AGENDA

LOCATION: City Building, 255 West Riverview Avenue, Napoleon, Ohio

The WebEx link to the meeting will be posted on the City's website at www.napoleonohio.com

1. Call to Order
2. Approval of Minutes: August 17, 2020 Regular Meeting Minutes and Special Meeting Minutes of August 24, 2020. (In the absence of any objections or corrections, the Minutes shall stand approved.)
3. Review Tree Call Reports
4. Fall Contracts Update
5. Award Fall Trimming Contract
6. Begin 2021 Spring Plantings List
7. Review Next Year's Budget Plans
8. Any Other Matters to Come Before the Commission.
9. Adjournment.



Roxanne Dietrich - Clerk of Council

City of Napoleon, Ohio
TREE COMMISSION MEETING MINUTES
Monday, August 17, 2020 at 6:00 pm

PRESENT

Committee Members	Larr Etzler-Chair, Gary Haase
City Council Representative	Molly Knepley
Comm. Members via WebEx	Ed Clausing, Kyle Moore signed on at 6:08 pm
City Staff	Aron Deblin
Clerk of Council	Roxanne Dietrich
Others	

ABSENT

Commission Member	Dave Volkman
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CALL TO ORDER

Chairman Etzler called the Tree Commission meeting to order at 6:00 pm.

APPROVAL OF MINUTES

Hearing no objections or corrections, the minutes from the July 20, 2020 Tree Commission meeting stand approved as presented.

TREE CALL REPORTS

Deblin reported three calls were received and all three were for removals. 420 and 417 Welsted both have trees that are dying. Both of the trees are not in the right-of-way; therefore, the trees are the responsibility of the homeowners. 1109 Sheffield asked to have a tree trimmed that is going over the neighbor's driveway. The trees need more than a trim as they are in bad shape. The City arborist, Jamie Howe, looked at the trees and recommended both trees be removed. These trees have been added to the 2021 Spring Removal List.

AWARD FALL REMOVAL CONTRACT

Deblin stated two bids were received. All Seasons at \$11,925.00 and A Cut Above the Rest came in at \$11,345.00. At the last meeting, Lulfs talked about the Electric Department covering their stump removals, that cost is \$2,100 of the \$11,345. That would take our budget portion down to \$9,245.00. That is still \$700 more than the estimate. The tree at 616 Webster is a recent insurance claim and the cost to remove that tree is \$3,200. Etzler said the tree on Pontious Place is a fairly large tree also. Deblin said it is, the cost to remove that tree is \$1,500. There was another large tree on West Clinton that will cost \$1,500 to have that tree removed. Haase asked are these silver maple trees? Deblin replied some are and some are not. There are a couple of Red Maples and Norway Maples. In driving through town the last couple of months, we are starting to lose a lot of maple trees, it is not just silver maples. The trees are dying from the top out and working its way down. Etzler asked if they are bigger maple trees? Deblin replied it is all sizes. It is something we will have to watch. Our spring removal number may be more than expected. A few trees looked really well in the spring and have changed quickly. We have had problems with the Silver Maples. There are six trees that I am watching, two are Red Maples and the other four are Norway Maples according to our records.

Motion: Haase
to Approve Contract Award to All Seasons

Second: Etzler



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Mayor & City Council, City Manager, City Law
Director, Finance Director, Department
Supervisors, News media
From: Roxanne Dietrich, Clerk of Council
Date: September 18, 2020
Subject: *Parks & Recreation Committee – Cancellation*

The regularly scheduled meeting of the Parks and Recreation Committee for Monday, September 21, 2020 at 6:00 pm has been CANCELED due to lack of agenda items.



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545

Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Civil Service Commission
cc: Mayor and City Council, City Law Director, City
Manager, Finance Director, Department Supervisors,
News Media
From: Roxanne Dietrich, Clerk of Council
Date: September 18, 2020
Subject: Civil Service Commission – Cancellation

Due to lack of agenda items, the **CIVIL SERVICE COMMISSION** meeting scheduled for Tuesday, September 22, 2020 at 4:30 pm has been *canceled*.



Update

A weekly newsletter presented by American Municipal Power, Inc.

Sept. 11, 2020

Smithland Hydro Plant sets summer generation record

By Mike Migliore - vice president of power supply planning and marketing

Monthly net-energy output from the Smithland Hydro Plant exceeded a total of 102 million kWh (102,041 MWh) for the months of July and August, which sets a new two-month production record for the plant since its startup in summer 2017. Smithland delivered an average of 68.6 MW per hour to participants, which is a 90 percent capacity factor for the 76.2 MW facility. August's generation amount of 51,622 MWh was the second highest monthly output for the plant behind the 55,000 MWh produced in August 2018.

Public Power Week 2020 is fast approaching - Oct. 4-10

By Holly Karg - director of media relations and communications



Public Power Week is an opportunity for public power utilities to promote the distinct advantages that public power offers consumers and residents. Since its creation in 1986 by the APPA and its members, Public Power Week is always the first full week in October - this year it will be held Oct. 4-10. The nation-wide program celebrates the importance of public power to local citizens and other public constituencies.

To aid in your celebration of Public Power, we have launched a dedicated webpage, [Public Power Week 2020](#), loaded with downloadable and shareable materials to assist your Public Power Week promotion efforts, including:

- Videos about Public Power to share:
- Communications toolkits (login required)
- [Educational videos for teachers - at school, online and at home](#)
- [Games about energy efficiency - for school age children](#)

When posting online, be sure to use the hashtags: #PublicPowerWeek, #WeArePublicPower and #PublicPower, and tag AMP @AmericanMunicipalPower on Facebook and @amppublicpower on Instagram and Twitter.

Please keep us updated on what you are doing in your community for Public Power Week by sending information, including photos and screenshots, to hkarg@amppartners.org.

Updated PJM peaks

By Paul Beckhusen - senior vice president of power supply and energy marketing

PJM has revised the 2020 coincident peak (CP) load data. These revisions have resulted in Aug. 27, 2020 at hour-ending 17:00 becoming the new 5CP at 141,030 MW. The previously reported 5CP had been 141,054 MW on July 29, 2020 at hour-ending 18:00. The current CPs as reported by PJM are shown below.

PJM CP	Thru 9/11/20 (MW)	Date	Hour Ending EPT	2019 Peak
1	144,578	7/20/2020	17	151,570
2	143,475	7/27/2020	18	143,187
3	143,368	7/9/2020	17	141,850
4	141,454	7/6/2020	15	141,389
5	141,030	8/27/2020	17	139,888

(EPT = Eastern Prevailing Time, also known as clock time)

New executive director for TAPS

By Pamala Sullivan - COO

Terry Huval was chosen as the new executive director for the Transmission Access Policy Study Group (TAPS), to succeed John Twitty. Huval has 24 years of industry experience; he retired as the director of Lafayette Utilities System in Lafayette, La., was an active member of TAPS and served as board chair of the American Public Power Association from 2007-2008.

John Twitty was recently named President and CEO of the Missouri Public Utility Alliance. AMP is a member of TAPS, an organization advocating on behalf of transmission dependent utilities.

2020 AMP Conference to feature Member Lightning Rounds session

By Zachary Hoffman - communications and public relations specialist

The 2020 AMP Annual Conference will feature the popular Member Lightning Rounds session. These brief, five to seven minute presentations will all feature speakers from AMP member communities.

Presentations will cover topics in a quick and clear manner. These concise and efficient talks are intended to grab the attention of the audience, convey key information and allow for several presenters to share their ideas in a brief period of time. All topics will be relative to engineering and operations.

Don't forget to register for the virtual 2020 AMP Annual Conference [here](#).

Less than three weeks left to submit RP3 applications

By Michelle Palmer, PE - vice president of technical services and compliance

Sept. 30 is the last day to [submit applications](#) for the prestigious Reliable Public Power Provider (RP3) designation. The designation is given to municipal electric systems that demonstrate proficiency in reliability, safety, workforce development and system improvement. There are currently 30 AMP member communities and five Delaware Municipal Electric Corporation member communities with RP3 designation.



Utilities that successfully meet the guidelines in each of the four areas can use the designation status as a way to demonstrate their value and operational excellence to their community. RP3 designations run for a term of three years.

Learn more about RP3 [here](#) or contact RP3@PublicPower.org or 202.467.2931. If you are in need of AMP's assistance to assemble or review your application before it is submitted, please contact Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.

AMP TECHNICAL AND SAFETY TRAINING WEBINAR SCHEDULE

In an effort to continue providing members with high-quality training opportunities, AMP has temporarily transitioned trainings to a webinar format. Please see the below schedule — we will continue to update the schedule as needed. We are in this together.

Sept. 15, 9 a.m.
Trench & Excavating Safety
Instructor: Kyle Weygandt

Nov. 5, 9 a.m.
Holiday Stress Management
Instructor: Kyle Weygandt

Oct. 13, 9 a.m.
Backing & Spotting
Instructor: Jim Eberly



For more information on the AMP Training Program or to access the virtual training webinars, please contact Jennifer Flockerzie, AMP's manager of technical services logistics, at jflockerzie@amppartners.org.



Less than two weeks left to register for 2020 AMP Annual Conference

By Jodi Allalen - manager of member events and programs

If you haven't already done so, we encourage you to register for AMP's 2020 Annual Conference. This year's event will be held virtually on Sept. 22 and 23. There are no registration fees this year for AMP members. Click here to register: [2020 AMP Annual Conference](#).

The AMP General Membership meeting and Board of Trustees elections will take place on Sept. 22 and registration is necessary to attend.

The agenda for this year's virtual conference features a variety of speakers and fellow members to provide a blend of interesting, educational and relevant information. Joining us this year will be:

- PJM CEO Manu Asthana
- FERC Commissioner Richard Glick
- MISO CEO John Bear
- United States Senator Shelley Moore Capito (R-West Virginia)
- APPA President and CEO Joy Ditto
- Kroger Cos. VP R&D & Technology Transformation Wesley Rhodes
- Ramirez and Co. Managing Director Peter Block
- NextEra Energy Managing Director Mike Zenker
- Itron VP Marketing Ty Roberts

We've also included member roundtable opportunities on a variety of timely topics, including AMPT, COVID Lessons Learned, Technology Solutions, Disruptors and Workforce and Community Engagement. We look forward to seeing you online on Sept. 22 and 23!

If you have questions about conference or registration, please contact me at jallalen@amppartners.org or 614.540.0916.

SAVE THE DATE!
AMP ANNUAL CONFERENCE

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Public power mourns the loss of Paul Wilson

Paul E. Wilson, 75, long-time superintendent of the Dover Electric Field Division passed away on July 31 at Union Hospital following a brief illness. Paul was a dedicated husband, father, grandfather, brother and uncle. He is survived by his wife of 53 years, Charlene Vermillion Wilson, two children and four grandchildren.

Paul served in the United States Army from 1965 until 1967. He then joined the Dover Electric Field Division, where he served as a strong advocate of public power during his 35 years of service. Paul was a longtime member of the First United Methodist Church of Dover, the American Legion and was an OMEA Honorary Member.



A funeral was held on Aug. 5. In lieu of flowers, donations can be made to the First United Methodist Church of Dover, 1725 N. Wooster Ave., Dover, Ohio, or a [charity of choice](#). To Plant Memorial Trees in memory, please visit our [Sympathy Store](#).

2020 AMP Conference to feature session on bond rating strategies

By Zachary Hoffman

The 2020 AMP Annual Conference will feature an educational session on understanding bond rating agencies and what they look for when assessing a project.

Peter Block, managing director of Ramirez and Co., will speak on the importance of good project ratings and member credit, how ratings impact the cost of the project, why liquidity is important and why we do voluntary disclosures.

Don't forget to register for the virtual 2020 AMP Annual Conference [here](#).

AUGUST OPERATIONS DATA		
	August 2020	August 2019
Fremont Capacity Factor	63%	73%
Prairie State Capacity Factor	77%	96%
Meldahl Capacity Factor	60%	56%
Cannelton Capacity Factor	75%	65%
Smithland Capacity Factor	91%	70%
Greenup Capacity Factor	53%	67%
Willow Island Capacity Factor	34%	49%
Belleville Capacity Factor	42%	76%
Blue Creek Wind Capacity Factor	15%	15%
JV6 Wind Capacity Factor	4%	8%
Front Royal Solar Capacity Factor	23%	27%
Bowling Green Solar Capacity Factor	34%	33%
Avg. A/D Hub On-Peak Rate	\$29/MWh	\$30/MWh
<small> † Fremont capacity factor based on 675 MW rating. † PS capacity factor based on 1,582 MW rating. † Meldahl capacity factor based on 105 MW rating. † Cannelton capacity factor based on 87.6 MW rating. † Smithland capacity factor based on 76.2 MW rating. † Greenup capacity factor based on 70 MW rating. † Willow Island capacity factor based on 44.2 MW rating. † Belleville capacity factor based on 42 MW rating. † Front Royal Solar capacity factor based on 2.5 MW rating. † BC Solar capacity factor based on 20 MW rating. </small>		

Energy market update

By Jerry Willman - assistant vice president of energy marketing

The October 2020 natural gas contract decreased \$0.083/MMBtu to close at \$2.323 yesterday. The EIA reported an injection of 70 Bcf for the week ending Sept. 4, which was above market expectations of 68 Bcf. The year-ago build was 80 Bcf and the five-year average was 68 Bcf. Storage is now 3,525 Bcf, 17.6 percent above a year ago and 13.1 percent above the five-year average. The natural gas seasonal injection running total is +1,539 Bcf versus the five-year average of +1,422 Bcf.

On-peak power prices for 2021 at AD Hub closed yesterday at \$33.86/MWh, which increased \$0.09/MWh for the week.

On Peak (16 hour) prices into AEP/Dayton hub				
Week ending Sept. 11				
MON	TUE	WED	THU	FRI
\$21.21	\$33.96	\$31.94	\$28.78	\$25.14
Week ending Sept. 4				
MON	TUE	WED	THU	FRI
\$23.18	\$28.72	\$28.88	\$28.57	\$23.27
AEP/Dayton 2021 5x16 price as of Sept. 10 — \$33.86				
AEP/Dayton 2021 5x16 price as of Sept. 3 — \$33.77				

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) plant operated in 2x1 configuration for the week. The plant shut down overnight Friday through Wednesday for the off-peak hours based on PJM economics. Duct firing operated for 60 hours this week. For the week, the plant generated at a 55 percent capacity factor (based on 675 MW rating).

Security tip - COVID-19 vaccine scam

By Jared Price - vice president of information technology and CTO



The COVID-19 pandemic has led to many creative phishing attacks such as phony offers for free testing, claims that you have come in contact with an infected person and even accusations that you have violated health and safety protocols. Scammers have come up with yet another Coronavirus-themed attack. This time, they are taking advantage of the worldwide race to develop a vaccine.

The phishing email uses the subject line "URGENT INFORMATION LETTER: COVID-19 NEW APPROVED VACCINES." Within the email, you are directed to download an attachment to view this letter. The attachment itself is named "Download_Covid 19 New approved vaccines.23.07.2020.exe." If you were to download and open this file, you would find that it is actually a piece of malicious software designed to gather data such as usernames, passwords and other sensitive information.

Do not be fooled! Remember these tips:

- Watch for sensational words like "URGENT." Remember, the bad guys want you to panic and click without thinking.
- Never download an attachment from an email you were not expecting.
- Do not trust an email. Instead, visit an official government website or a trusted news source for information on vaccine developments.

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Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org. There is no charge for this service.

City of Hillsdale seeks applicants for finance director

The City of Hillsdale is seeking applicants for the position of finance director. Under the general direction of the city manager, this position plans, organizes, directs and evaluates the operations of the Finance Department. Responsible for the supervision and oversight of the city's financial, budgetary, accounting and BS&A computer information software. Serves as the chief financial officer of the city. Plans, organizes and directs the activities of the Finance Department in accordance with state law, accounting principles and local policies. Develops and implements departmental policies and procedures and provides guidance on accounting and reporting procedures and city fiscal policies. Assigns work, supervises personnel, evaluates performance and oversees professional development within the finance department. Takes disciplinary action according to established procedure. Plans, establishes and directs revisions of accounts and funds in accordance with governmental generally accepted accounting principles and State of Michigan law; monitors all funds and accounts to insure proper use. Reviews warrants, entries, financial statements and other financial supporting data and reports for propriety and accuracy. Presents reports in public forums for all funds as needed. Directs a system of internal accounting controls to verify appropriate accountancy. Reviews purchase orders for budgetary support and council approvals prior to final approval of the city manager. Directs and completes the preparation of audit schedules for annual audit; coordinates audit with outside auditors; plans and directs Finance Department staff regarding audit responsibilities

A bachelor's degree in accounting, business or public administration, or a related field, and seven years of progressively responsible experience in professional accounting or finance, preferably fund accounting, with prior experience in supervising a finance department or operation, are required. Must have experience in governmental accounting or knowledge of generally accepted accounting principles and governmental accounting principles and practices and the ability to apply them accurately, and knowledge of governmental laws and regulations and the ability to interpret and apply laws to a variety of financial transactions. Successful candidate will be skilled in completing complex financial analysis, forecasts and models; in utilizing computer systems and related software packages and the ability to direct and maintain the support of accounting/finance computer systems; in responding to public inquiries and internal requests with a high degree of diplomacy and professionalism; in effectively communicating ideas and concepts orally and in writing, and in making presentations in public forums; in building and maintaining effective working relationships with subordinates, peers, elected officials, the media, professional contacts, and the general public. Must have the ability to develop budget forecasts and prepare comprehensive and accurate reports, effectively supervise subordinate personnel, research, prepare, present and implement multifaceted programs, studies, and projects effectively.

Find a full job description and apply [here](#).

City of Columbus - Division of Power to hold competitive examination for power distribution system operator II position

The City of Columbus Department of Public Utilities is seeking qualified candidates for the position of power distribution system operator II. To apply, you must first take the open competitive examination. Applications must be submitted to the Civil Service Commission by applying online at www.csc.columbus.gov by Sept. 17. Applicant tracking is now managed by NEOGOV. If you do not already have a profile in NEOGOV, you will have to set up a new one in NEOGOV before you can submit an application.

This position is responsible for advanced operation of the power distribution/transmission control system. To qualify you must have two years of experience as a power distribution system operator or another closely related experience. Possession of a valid driver's license is required. Salary \$56,201.60 - \$91,520.

Contact the Civil Service Commission at 614.645.8300 with questions. The City of Columbus is an Equal Opportunity Employer.

Bryan Municipal Utilities seeks applicants for engineering supervisor

Bryan Municipal Utilities (BMU) is accepting applications for an engineering supervisor. This position is responsible for planning and assisting BMU's construction and maintenance and capital improvement projects with departmental superintendents, including the preparation of bid books. This position also manages the Geographic Information's Systems (GIS), GPS and Ohio Utilities Protection Service (OUPS) work related to BMU infrastructure.

Candidates should understand engineering methods and practices used in the construction, operation and maintenance of a municipal electric distribution system, broadband communication system, water distribution and treatment system, and hydroelectric and turbine generation. AutoCAD and ESRI software experience is a plus. Must have a passion to learn and solve problems and willingness to dig deeper to find the root cause of problems.

Preferred candidate will bachelor's degree in engineering or business from an accredited college; seven to 10 years of experience in an engineering department with supervisory responsibilities; or an equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities. A job description with complete qualifications may be downloaded [here](#).

Applications can be completed at Bryan Municipal Utilities, 841 E. Edgerton St., between 8 a.m. and 4 p.m., Monday to Friday. Resumes may be mailed to the above address or emailed to humanresources@cityofbryan.com. EOE

City of Clyde to hold civil service examination for open electric apprentice position

The City of Clyde has scheduled a civil service examination for an open electric apprentice position for Clyde Light and Power. The examination will be held on Sept. 24, 5 p.m. Applicants must have completed secondary education or general education degree. Must have experience in public contact work, some experience in general labor or installation and maintenance tasks related to electric line work; or equivalent combination of education, training and experience. Must possess or be able to obtain a valid Ohio Class A Commercial Driver's License; must possess or be able to obtain CPR and First Aid certifications; must be able to obtain city prescribed Journeyman Certification within required time frame; a four-year training program with AMP and the Northwest Lineman College. If applicable, Military Discharge Records (DD-214 Form) must also accompany the application.

Applications may be obtained on the [City of Clyde website](#) beginning Aug. 17, 8:00 a.m., and must be returned no later than Sept. 18, 4 p.m. Please call 419.547.6898 to set up a time to drop off your application. The City of Clyde is an equal opportunity employer.

Borough of Ephrata seeks applicants for two positions

Utilities manager

The Borough of Ephrata is seeking applicants for the position of utilities manager. This position plans, directs and manages operational activities and improvements for borough electric, water and wastewater divisions, and is responsible for identifying and meeting the current and future operational needs of the utility operations, setting and accomplishing goals and developing subordinate division superintendents and managers.

A bachelor's degree in civil, mechanical or electrical engineering or other related field is preferred or equivalent experience. Successful candidate must have a proven, successful record of accomplishment as a manager and five years progressive operations experience in a leadership capacity with well-developed management, public relations and customer service skills. Experience with services provided on a multi-municipal basis desired. Must be safety conscious and demonstrate excellent interpersonal skills through teamwork, initiative and good judgement. Must have a thorough knowledge of municipal utility operations. Experience in wastewater collection/treatment, water production/distribution activities and/or electric generation and distribution systems preferred.

Technical support manager

The Borough of Ephrata is seeking applicants for the position of technical support manager. This position provides technical supervision, planning, organizing and direction of functions in the operation and maintenance of the electrical distribution system of the borough. Essential duties and responsibilities include providing technical assistance in the design, engineering, sizing, selection and maintenance of electric distribution components. Provides guidance for the maintenance, operation and construction of the electric distribution system and substations to ensure system reliability and the availability of energy supply to all customers. Recommends and implement improvement to operating distribution system and equipment to ensure system reliability is maintained and losses are minimized. Maintains an appropriate inventory of equipment and supplies to ensure that emergency service restorations occur in a minimum amount of time and that new services can be installed in a reasonable amount of time. Assists in the preparation and administration of division operating and capital budgets to meet Borough budget

guidelines and minimize cost impact on customers. Develops and manages division work plan including assistance to other divisions as needed, and researches and initiates division purchases to facilitate accomplishment of division work plans. Establishes and monitors street lighting programs to ensure adequate lighting for safety and convenience of residents, as well as electric meter installation and testing programs to ensure the accurate measurement of customer demand and energy. Coordinates and trains employees in established system operating procedures for the safety of employees and for system reliability

Candidates must have a demonstrated ability to use Microsoft Outlook, Word and Excel proficiently. Prior responsibility for maintenance of process equipment and upgrading technology is highly desirable. Candidates must have the ability to communicate effectively, verbally and in writing with employees, customers, government

The Borough offers an attractive wage, comprehensive benefit package and a workplace with an emphasis on quality and teamwork. Qualified candidates should send your resume to: Human Resources Department, Borough of Ephrata, 124 South State St., Ephrata, PA 17522, or email to skramer@ephrataboro.org. Visit our website at www.ephrataboro.org. EOE M/F/D/V

Village of Grafton seeks applicants for assistant service superintendent

The Village of Grafton seeks a qualified assistant service superintendent with skilled trades and equipment operation experience. The ideal candidate will have extensive knowledge in municipal infrastructure maintenance and repair, hold a current Ohio Class 1 Water System/Distribution Operator license plus a certification in water system backflow management.

The assistant superintendent will be required to report to the village administrator and regularly communicate and coordinate municipal services with other utility departments when needed. Personnel management skills and the ability to work as a team is essential. Job duties range from but not limited to department vehicle and asset management, material inventory management, landscape maintenance, parks, street, sewer and water-main service and repair, plus all municipal seasonal roadway maintenance services. Some heavy lifting at times may be required.

This full-time position is offered at a competitive hourly rate based upon experience and includes an attractive benefit plan providing health care, vision and dental insurance. Paid holidays after 60-days. Paid vacation, personal days and sick days after one year, plus a public employee retirement plan through OPERS. Grafton offers a stable and upbeat, professional work environment, continuing education and work force training with opportunity for career advancement. The Village of Grafton is an EEO employer and Drug-Free Workplace.

A pre-employment background check and drug screen is required.

This position will remain open until filled. Interested candidates can submit resume to: Grafton Village Hall, 960 Main St. Grafton, OH 44044, or by email to the village administrator at jbprice@villageofgrafton.org.

Opportunities available at AMP

AMP is seeking applicants for the following positions:

IT intern

Environmental intern (summer 2021)

Transmission intern (spring 2021)

Manager of reliability standards

For complete job descriptions, please visit the [AMP careers page](#).

American Municipal Power, Inc.

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